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Category Item Number	Item Description, Title, and Contributing School	Weight in Oz.
1.01.00	NALLD OFFICIAL BUSINESS—Reports to Members	
.01	Copy of NALLD Constitution, revised in May, 1967	.5
.01B	Copy of NALLD Constitution, revised in May, 1969	.5
.02	Minutes of the Second Final Organizational Meeting of NALLD	.25

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.03	Memo of 2 August 1965, giving further information of NALLD and its plans	.25
.04	Minutes of NALLD Midwest Regional Meeting (Dec. 1965, Chicago, Ill.)	.25
.05	Minutes of First Annual Business Meeting (April 1966, DAVI Convention)	.25
.07	Minutes of Eastern Regional Meeting (Dec. 1966, N. Y. at MLA Convention), Also, Membership Report from Secretary- Treasurer for Dec. 1966.	.25
.08	Minutes of Second Annual Business Meeting (April 1967, Atlantic City, N. J., at DAVI Convention)	.75
1.02.00	NALLD SELECTED SPEECHES AND POLICY STATEMENTS	
.01	"Should There Be a Language Laboratory Director at the Secondary Level?" Speech by Dr. J. Michael Moore, San Diego City Schools. (NALLD first business meeting, April 1966, San Diego).	2
.03	"Objectives, Tests and Motivation," by Carl Pond	.75
.04	Dossier sur La Formation Professionnelle de Directeurs de Labatoire de Langues, Guy Plastre	2
1.03.00	NALLD NEWSLETTERS AND JOURNALS—Back Issues	
.01	Volume I, Number 1 (February, 1966)	1
.02	Volume I, Number 2 (September, 1966)	1
.03	Volume I, Number 3 (February, 1967)	1.5
.04	Volume II, Number 1 (December, 1967)	2.25
.05	Volume II, Number 2 (February, 1968)	2.25
.06	Volume II, Number 3 (May, 1968)	2.25
.07	Volume III, Number 1 (October, 1968)	2.25
.08	Volume III, Number 2 (December, 1968)	2.25
.09	Volume III, Number 3 (March, 1969)	2.25

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.10	Volume III, Number 4 (May, 1969)	2.25
.11	Volume IV, Number 1 (October, 1969)	4
.12	Volume IV, Number 2 (December, 1969)	4
.13	Volume IV, Number 3 (March, 1970)	6
.14	Volume IV, Number 4 (May, 1970)	6
.15	Volume V, Number 1 (October, 1970)	5
.16	Volume V, Number 2 (December, 1970)	4
.17	Volume V, Number 3 (March, 1971)	5
.18	Volume V, Number 4 (May, 1971)	4

2.00.00 SAMPLE COPIES OF WORKING SYSTEMS: DESCRIPTIONS, INSTRUCTION MANUALS

2.02.00 *Job Description: Chief Technician (Technical Supervisor)*

.02 University of Hawaii

2.08.00 *Job Description: (Student) Tape Library Processing*

.01 University of Wisconsin, Madison (Five separate booklets covering different phases: Stamping, Duplicating, Banding and Filling-In Worksheets, Typing Final TICC Guide and Final Check)   **7.5**

2.09.00 *Tape Locator Catalog, Sample Copy*

.01 University of Wisconsin, Madison   **2.75**

2.10.00 *Student Orientation Guide to Language Laboratories*

.01 University of Wisconsin, Madison   **2.75**

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Category Item Number	Item Description, Title, and Contributing School	Weight in Oz.
2.11.00	*Faculty Semester Information Packet*	
.01	University of Wisconsin, Madison	1.5
3.00.00	SAMPLE COPIES OF BLANK FORMS USED	
3.01.00	*In Language Lab Office and Laboratory Administration*	
.01	University of Wisconsin, Madison; 18 administrative forms including scheduling, cataloging, budgeting, filing, and student personnel.	3.5
.02	Ohio University, Athens: Student work schedule card.	.5
.03	Wheaton College, Norton, Massachusetts: 5 forms for various types of tape scheduling.	.5
.04	State University College, New Paltz, New York: Weekly program schedule, student employment application.	1
3.02.00	*In the Language Laboratories*	
.01	University of Wisconsin, Madison: 9 forms including instructor, monitor, teacher evaluation of tapes, attendance logs, record of temporary booth recordings, complaint sheet.	2
.02	Ohio University, Athens: Student time record card.	.75
.03	Mount Mary College, Wisconsin: Monitor panel check sheet, weekly schedule, lab assignment sheet.	.5
3.03.00	*Used by Lab Technicians for Repair, Maintenance, and Preventive Maintenance*	
.01	University of Wisconsin, Madison; Repair slip, teachers' console tally, preventive maintenance record.	2
.02	Georgetown University, Washington, D. C.: Maintenance form	.5
3.04.00	*Used to Process Tapes into Language Laboratory Regular Tape Library (including Recording Sessions, Duplication)*	

Category Item Number	Item Description, Title, and Contributing School	Weight in Oz.
.01	University of Wisconsin, Madison: 14 forms relating to tape processing and duplicating, copyright status information, recording scheduling, defective tape.	2
3.05.00 .01	*Dial-Access Program Library Operation* University of Wisconsin, Madison (preliminary forms)	.25
4.00.00	TECHNICAL DATA PREPARED BY SCHOOLS FOR PROCURING OR PLANNING FACILITIES	
4.03.00	*Functional and Technical Specifications for Dial-Access Labs*	
.01	Specifications for Lab Equipment, California State College at Haywood	.5
.02	"The Listening Center, The Ohio State University at Columbus, Ohio, Specifications for a Remote Listening System" Director, Dr. Paul Pimsleur	6
.03	Specifications for Furnishing and Installing a Language Laboratory, Leeward Community College, Oahu, Hawaii	3
4.05.00	*Miscellaneous Technical Reports and/or Outlines*	
.01	"Reasons for Using 2 Track Rather than 4 Track Tapes as Program Sources in Dial-Access Retrieval System" T. R. Goldsworthy, University of Wisconsin, Madison	.5
.02	"Cost Analysis of Expanding Automatic Dial-Access Switching Systems," Workpaper, T. R. Goldsworthy, University of Wisconsin, Madison	1
5.00.00	PEDAGOGICAL AND OPERATIONAL ORIENTATION OF SCHOOL STAFF WHEN PLANNING FACILITIES	
5.01.00	*Background Information Papers for Faculty*	
.01	University of Wisconsin, Madison (Several papers concerning new building facilities with dial-access and remote record.)	.5

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6.00.00	INFORMATION PAPERS, MEMORANDA, RESEARCH RE-PORTS	
6.01.00	*Research reports*	
.01	"The Electronic Classroom, the Broadcast and the Record-Playback Language Laboratory: Their Contribution to Achievement in Beginning Language Learning" William Flint Smith, Purdue University, Lafayette, Indiana	3
.02	"The Language Laboratory and the Electronic Classroom: A Comparison" ibid.	2.75
7.00.00	LANGUAGE LAB TECHNIQUES—MATERIALS FOR COURS-ES AND WORKSHOPS (COURSE DESCRIPTIONS, OUT-LINES, BIBLIOGRAPHIES, SAMPLE LESSONS)	
7.01.00	*Materials for Workshops*	
.01	Principles and Practice of the Language Laboratory, More-house College	1.5
.02	"101 Terms," by permission of 3M Company. A glossary of tape recording terms	1.5
.03	"Variations in Teaching Procedures in the Language Laboratory," compiled by Adele S. Hernandez, University of Maine, Portland	1
8.00.00	TAPE INDEX CORRELATION CODE (TICC) GUIDES. These guides were prepared to give close correlation between sets of tapes used at one school with their textbooks, by relating tape bands and reels with textbook pages, chapters, and grammatical topics. All these guides are predicated upon the fact that they can be subdivided. Those who would care to prepare similar guides for other textbooks are invited to do so.	

Category Item Number	Item Description, Title, and Contributing School	Weight in Oz.
8.01.00	*French TICC Guides—Beginning Level*	
.04	Palmeri, Conversational and Cultural French. (Appleton-Century Crofts, 1966).	.75
.07	Pond, Peyrazat, and Williston, Ecoutez et Devinez! (McGraw-Hill, 1965)	
.08	Wise, Linguatape—Series V,	.5
.09	Stack, CLT-SERIES 1—Pattern Drills (Electronic Teaching Laboratories, 1962)	.5
.10	Harris and Leveque, Basic Conversational French, 4th Edition (from Text) (Holt, Rinehart and Winston, 1968)	2
.11	Harris and Leveque, Basic Conversational French, 4th Edition (from Student Manual) (Holt, Rinehart and Winston, 1968)	2.5
.12	Palmeri, Conversational and Cultural French, Revised (Appleton Century, Crofts, 1966)	2
8.02.00	*French TICC Guides—Intermediate Level*	
.01	Bottke, Brief Oral French Review (Appleton, 1964)	.75
.05	Brown, Langue et Literature (McGraw-Hill, 1967)	.75
.06	Wise Linguatapes, Series A (Condor, 1961)	1.5
.07	Carlut, French for Oral and Written Review (Holt, Rinehart and Winston, 1968)	1.5
.08	Hagiwara, Continuons a Parler (Blaisdell, 1967)	2
.09	Lenard, L'Art de le Conversation (Harper and Row, 1967)	1
8.03.00	*French TICC Guides—Advanced Level*	
.01	Leon, Exercises Systematiques de Prononciation Francaise (Paris: Libraries Hachette et Larousse, 1964)	1
.02	Valdman, A Drillbook of French Pronouciation (Harper and Row, 1964)	1.5

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Category Item Number	Item Description, Title, and Contributing School	Weight in Oz.
.03	Pleasants, Pronunciation Francaise (Goldsmith's Music Shop, Inc., 1956)	.5
.04	Delattre, Advanced Training in French Pronunciation,	.75
.05	EMC Corp., The Sounds of French (St. Paul, Minn., 196⁵)	.75
.06	Burroughs Teamac Programmed Phonetics (Ensyclopedia Britannica, 1961)	.75
8.04.00	*German TICC Guides—Beginning Level*	
.02	Scherer, Contemporary German (McGraw-Hill, 1966)	.75
.05	Wangler, Instruction in German Pronunciation, (EMC Corp., 1966)	1
.06	Moulton, Spoken German (Holt, Rinehart and Winston, 1946)	.5
.07	Lohnes and Strothmann, German: A Structural Approach (W. W. Norton and Co., 1968)	3
.08	Vail and Sparks, Der Weg Zum Lesen (Harcourt, Brace and World, 1967)	.5
8.05.00	*German TICC Guides—Intermediate Level*	
.01	Mathieu, Expanded Quick-Change Audio-Drills in German (Regents Publishing Co., 1963)	.75
.02	Rehder, et al., Lesen und Denken (Holt, 1964)	.5
.03	Griesbach, Deutsche Sprachlehre fuer Auslaender (Munich: Max Hueber, 1964)	.5
.04	Drath, Typisch Deutsch? (Holt, Rinehart and Winston, 1961)	.75
.05	McCluney, Jr., ed., Lesen Und Horen (W. W. Norton Co., 1963)	.5
.06	Beeninger and Pietschmann, Ich Lausche dem Leben (W. W. Norton, Co., 1963)	.5
.07	Hubbs and Yyes, German in Review (MacMillan, 1966)	.5
.08	Drath, Die Komplizierten Deutschen (Blaisdell, 1967)	.5

Category Item Number	Item Description, Title, and Contributing School	Weight in Oz.
8.07.00	*Italian TICC Guides—Beginning Level*	
.01	Hall, Basic Conversational Italian (Holt, 1963)	1.5
.02	Hall and Bartoli, Basic Conversational Italian Dialogues (Holt, Rinehart and Winston, 1964)	1
8.08.00	*Italian TICC Guides—Intermediate Level*	
.01	Speroni, Leggendo e Ripassando (Holt, Rinehart and Winston, 1968)	1
8.10.00	*Spanish TICC Guides—Beginning Level*	
.05	Rogers, Spanish for the First Year (MacMillan Co., 1964)	.75
.07	Florit Esche y Acierte (McGraw-Hill, 1956)	1
.09	Fernandez Por Esas Espanas, Revised (Holt, Rinehart and Winston, 1964)	1
.10	Bolinger, et al., Modern Spanish, A Project of the Modern Language Association (Harcourt, Brace and World, 1966)	4
.11	Bolinger, et al., MLA Modern Spanish Revised—Edited for Lab Sessions (Harcourt, Brace and World, 1966)	4
.12	C. T. Poltz Pattern Drills (Electronic Teaching Laboratories, Washington, D. C.)	1
.13	Wise, Linguatape—Series V (Condor Productions, no date)	1.5
.14	Lado, Contemporary Spanish (McGraw-Hill, 1967)	4
.15	DaSilva, Beginning Spanish: A Concept Approach (Harper and Row, 1963)	3
.16	Dobrian, Spanish Reading for Conversation (Houghton Mifflin, 1970)	1
8.11.00	*Spanish TICC Guides—Intermediate Level*	
.07	Hesse and Orjuela, Spanish Conversational Review Grammar (American Book Company, 1964)	1

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.08	Julca, CLT, Series 2—Pattern Drills (Electronic Teaching Labs, 1963)	1
.09	Dixson, Expanded Quick Change Audio Drills in Spanish (Regents, 1966)	.5
.10	DaSilva and Lovett, A Concept Approach to Spanish (Harper and Row, 1965)	1.5
.11	Poston, MLA, Continuing Spanish I (American Book Co., 1967)	1
.12	Dalbor and Sturcken, Oral Spanish Review (Holt, Rinehart and Winston, 1965)	3.5
.13	Yates, Imaginacion y Fantasia, 2nd Ed. (Holt, Rinehart and Winston, 1968)	1
.14	Altabe, Temas y Dialogos (Holt, Rinehart and Winston, 1970)	.5
.15	Hesse, Spanish Conversational Review Grammar (Van Nostrand Reinhold, 1970)	2
8.12.00	*Spanish TICC Guides—Advanced Level*	
.01	Hadlich, Holton, Montes, A Drillbook of Spanish Pronunciation (Harper and Row, 1968)	2
.02	Dalbor, Spanish Pronunciation (Holt, Rinehart and Winston, 1969)	1
8.13.00	*Portuguese TICC Guides—Intermediate Level*	
.01	Leroy, Portuguese Para Principiantes, 2nd Ed. (U of Wisconsin Extension, Madison, 1964)	1.5
.02	Leroy, Portuguese Phonetics, Manuscript Edition	.75
8.16.00	*Russion TICC Guides—Beginning Level*	
.01	Stilman and Harkins, Introductory Russian Grammar, (Blaisdell, 1964)	1.25
.03	Kamenew, CLT-Series, Pattern Drills (Electronic Teaching Laboratories, 1963)	.5

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8.17.00	*Russian TICC Guides—Intermediate Level*	
.01	Khavronina, Russian as We Speak It (Foreign Language Publishing House, Moscow, Russia, no date, probably early 60's)	.5
8.18.00	*Russian TICC Guides—Advanced Level*	
.01	Townsend, Continuing with Russian (McGraw-Hill, 1970)	1
8.19.00	*Norwegian TICC Guides—Beginning Level*	
.01	Haugen and Chapman, Spoken Norwegian, Revised, 2nd Ed. (Holt, Rinehart and Winston, 1964)	1.25
8.22.00	*English TICC Guides—Beginning Level*	
.01	English Language Institute, English Pronunciation, English Sentence Patterns, English Pattern Practices (U of Michigan Press, 1964)	2.75
8.25.00	*Linguistics TICC Guides—Beginning Level*	
.01	The Sounds of Language (University of California, Berkeley)	.75
.02	Gleason, Jr., An Introduction to Descriptive Linguistics (Holt, Rinehart and Winston, 1965)	.5
8.26.00	*Arabic TICC Guides—Beginning Level*	
.01	Lehn and Abboud, Beginning Cairo Arabic (Preliminary Edition)	1
.02	Ferguson, Lessons in Contemporary Arabic (Center for Applied Linguistics, 1964)	1
.03	Abboud, Elementary Modern Standard Arabic (University of Michigan, 1968)	1.5
8.27.00	*Arabic TICC Guide—Intermediate Level*	
.01	Bashur, McCarus and Yacoub, Contemporary Arabic Readers—Arabic Essays (University of Michigan, 1963)	1
.02	Bellamy, McCarus, and Yacoub, Contemporary Arabic Readers—Short Stories (University of Michigan, 1963)	.5

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8.28.00	*Bulgarian TICC Guides—Beginning Level*	
.01	Hodge, et al., Foreign Service Institute, Bulgarian Basic Course (Washington, D. C., Department of State, 1961)	1
8.30.00	*Swedish TICC Guides—Beginning Level*	
.01	Hildeman, Learn Swedish (Almqvist and Wiksell, Stockholm, 1959)	.5
8.32.00	*Chinese TICC Guides—Beginning Level*	
.01	Introduction to Chinese Pronunciation (Far Eastern Publications, Yale, 1957)	.5
.02	Hsia, and Wang, Speak Chinese—Memorizations (Far Eastern Publications, Yale, 1959)	.5
.03	Tewksbury, Read Chinese, Book 1 (Far Eastern Publications, Yale, 1961)	.5
.04	DeFrancis, Beginning Chinese (Yale University Press, 1963)	2.5
8.33.00	*Chinese TICC Guides—Intermediate Level*	
.01	Chang, Read Chinese, Book 2 (Far Eastern Publications, Yale, 1966)	.5
.02	Chih, A Primer of Newspaper Chinese Revised (Far Eastern Publications, Yale, 1967)	1
.03	DeFrancis, Intermediate Chinese (Yale University Press, 1964)	1.5
.04	Chang, Read Chinese, Book III, Revised (Far Eastern Publications, Yale, 1961)	.5
.05	Li, Readings in Contemporary Chinese Literature, Vol. 1, Plays and Poems (Far Eastern Publications, Yale, 1968)	.5
.06	Li, Readings in Contemporary Chinese Literature, Vol. 2, Stories with Notes (Far Eastern Publications, Yale, 1968)	.5
8.34.00	*Dutch TICC Guides—Beginning Level*	
.01	Bloomfield, Spoken Dutch (Holt, Rinehart and Winston, 1967)	.5

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8.36.00	*Hebrew TICC Guides—Beginning Level*	
.01	Mansoor, Listen and Learn Modern Hebrew (Dover, 1962	.5
.02	Cais and Enoch, Habet Ushma (Chilton, 1966)	1
.03	Rosen, Hebrew Self Taught (Achiasaf Ltd., Jerusalem, 1966)	1
.04	Yalon, B'Yad Halashon (EMC, 1966)	1.5
.05	Reif and Levinson, Hebrew Basic Course (Foreign Service Institute, Department of State, 1965)	3.5
8.38.00	*Icelandic TICC Guides—Beginning Level*	
.01	Einarsson, Linguaphone Icelandic (Linguaphone Institute, 1955)	.5
8.40.00	*Japanese TICC Guides—Beginning Level*	
.01	Bluch, Spoken Japanese (Holt, Rinehart and Winston, 1945)	.5
8.42.00	*Persion TICC Guides—Beginning Level*	
.01	Oblensky, et al., Persian Basic Course (Center for Applied Linguistics, 1963)	1
8.44.00	*Sango TICC Guides—Beginning Level*	
.01	Samarin, Basic Course in Sango (Grace College, 1967)	1
8.46.00	*Swahili TICC Guides—Beginning Level*	
.01	Swahili (Foreign Service Institute, Department of State, 1963)	3
8.48.00	*Tagalog TICC Guides—Beginning Level*	
.01	Bowen, Beginning Tagalog (University of California Press, 1964)	3
8.50.00	*Thai TICC Guides—Beginning Level*	
.01	Haas and Subhanka, Spoken Thai (Holt, Rinehart and Winston, 1945)	.5
8.52.00	*Yoruba TICC Guides—Beginning Level*	
.01	Stevick and Aremu, Yoruba Basic Course (Foreign Service Institute, Department of State, 1963)	2
8.54.00	*Amharic TICC Guides—Beginning Level*	
.01	Obolensky, Amharic Basic Course (Foreign Service Institute, Department of State, 1964)	1.5

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