

# NEWS OF THE SOCIETY

## IIS Business

### *Proposed Bylaws Change*

The IIS Board is proposing the following changes in **Article 5: Officers** of the Bylaws of the International Iguana Society. The Board will vote on these no earlier than 1 October 2002 and no later than 31 October 2002. If you have comments on these changes, please contact any Board member.

#### Existing text:

Section A: Officers and Duties There are four officers which serve the Board of Directors. These are President, Vice-President, Recording and Corresponding Secretary and Treasurer. Officers are charged with the management of the Society. All financial decisions shall be made by the Board of Directors.

Section D: Recording and Corresponding Secretary The Secretary shall keep the minutes of meetings of the Society and the Board and shall be responsible for maintaining those minutes in a form available to members in good standing. The Secretary shall also conduct the correspondence of the Society as directed by the President or the Board and shall be responsible for maintaining records of such correspondence and reporting to the membership and the Board about same.

Section E: Treasurer The Treasurer shall be the custodian of the Society's funds, shall maintain its financial records, and shall present a proposed budget at meetings. The Treasurer shall deliver a report on the status of the Society's funds at the general membership meeting and Board meeting. The Treasurer shall file annual financial reports with the Florida Secretary of State and the Internal Revenue Service. All checks shall be prepared by the Treasurer. The fiscal year shall run from January 1 to December 31 of the next calendar year.

#### Proposed text (substantive changes are in bold type):

Section A: Officers and Duties Four officers shall serve the Board of Directors: President, Vice-President, **Secretary**, and Treasurer. Officers are charged with the management of the Society. All financial decisions shall be made by the Board of Directors.

Section D: Secretary The Secretary shall keep the minutes of meetings of the Society and of the Board and shall be responsible for maintaining those minutes in a

form available to members in good standing. The Secretary shall conduct the correspondence of the Society as directed by the President or the Board and shall be responsible for maintaining records of such correspondence and reporting to the membership and the Board about same. **The Secretary shall accept all funds received by the Society and deposit them into the Society's account and shall be responsible for maintaining membership records and records of all deposits into the account of the Society.**

Section E: Treasurer The Treasurer shall be the custodian of the Society's funds, shall maintain its financial records, and shall present a proposed budget at meetings. The Treasurer shall deliver a report on the status of the Society's funds at the general membership meeting and Board meeting. The Treasurer shall file annual financial reports with the Florida Secretary of State and the Internal Revenue Service. All checks shall be prepared by the Treasurer. **All checks for amounts in excess of \$100 shall be co-signed by a second person designated by the Board. This person may be an officer or Board member, but may not be the Secretary.** The fiscal year shall run from January 1 to December 31 of each calendar year.

#### Rationale

Providing for internal financial control by having funds accepted and deposited by one officer (Secretary) and all checks and financial records prepared by another (Treasurer) will protect the reputation and financial resources of the Society and of the persons willing to accept the responsibilities of these positions. This is in compliance with standard accounting procedures.

## NOTICE

The IIS Board has regretfully accepted the resignation of Carl Fuhri as Treasurer and Janet Fuhri as Fulfillment Coordinator. Both have provided years of faithful service and have graciously opened their home time and again for IIS Board meetings. Carl and Janet will be missed for their dedication and insight and especially for their warmth and unfailing common sense.

### The IIS Needs a Treasurer

If you are interested in serving the Society as Treasurer and can fulfill the responsibilities listed above, please contact IIS Secretary, AJ Gutman at [ctenosaura@cyclura.com](mailto:ctenosaura@cyclura.com)